

SAC Policies and Directions

September 19, 2008

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Proposed SAC Policies

- AGENDA: Present proposed SAC actions in the following areas:
 - Acceptable Use Policy for IT Assets
 - IT Project Manager Certification Policy
 - Protected Electronic Data Encryption Policy
 - PC Power Management Policy
- OBJECTIVE: SAC considers proposed policies for approval.
- EXPECTATION: SAC endorsement and assistance in facilitating countywide implementation of the policies.

Acceptable Use Policy for IT Assets

- Policy governing the acceptable use of IT assets for countywide use.
- Policy has been vetted with HR, legal, and unions.

SAC ACTION

Approve:

Countywide Acceptable Use Policy for IT Assets.

Recommended Direction:

Organize and facilitate countywide employee orientation starting in 2008 with a target to complete in Q2/2009.

IT Project Manager Certification Policy

- A policy to ensure that project manager candidates complete a certification process for the level of projects they would manage.
- The countywide policy will be implemented based on criteria and guidelines for selection of project managers that will be established after the approval of the policy.
- The Project Review Board (PRB) would oversee adherence to the certification criteria and guidelines.

SAC ACTION

Approve policy to:

Require certification of IT project managers.

Recommended Direction:

CIO to proceed with development and implementation of the policy, certification criteria and guidelines.

Protected Electronic Data Encryption Policy

- A countywide policy addressing the need to secure protected electronic data
 - Restrict access to protected data in applications
 - Encrypt protected data when moving it

SAC ACTION

Approve policy to:

Restrict access to protected data in applications, and encrypt protected data when moving it.

Recommended Direction:

Identify an objective in the strategic technology plan to implement the policy.

PC Power Management Policy

- Countywide policy aimed at reducing greenhouse gases and power consumption
- Establish and implement PC power management solutions countywide.
- In addition to PCs, identify and implement other power management solutions.

SAC ACTION

Approve policy to:

Implement PC power management countywide, and identify and implement tools to adhere to the policy.

Recommended Direction:

Power Management becomes a strategic objective and priority as part of the county's Strategic Technology Plan.